

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**SEPTEMBER 29, 2021**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

**ROLL CALL**

Mrs. Youngblood Brown – President	Dr. Critelli	Rev. Bennett
Mrs. Perez - Vice President	Mr. Zambrano	Ms. McCaskill - absent
Mr. Grant .	Mr. Covin	Mrs. Peters

Board attorney – Lester E. Taylor, III, Esq.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Mrs. Youngblood Brown, Board President**, will salute the flag and lead the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

**Comments from the Finance Committee Chair** - Mrs. Youngblood Brown

Motion was made by Mr. Covin, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of August 31, 2021
- Executive Session Meeting minutes of August 31, 2021

E. **SECRETARY’S REPORT**

1. **BUDGET TRANSFER REPORTS – FY22 JULY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY22 July Transfers as listed be approved for the month ending July 31, 2021.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Ms. McCaskill)  
Date: September 29, 2021

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JULY 31, 2021**

That the Board approve the Board Secretary's Report for the month ending July 31, 2021 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JULY 31, 2021**

That the Board approve the Report of the Treasurer for the month ending July 31, 2021 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the July 31, 2021 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of July 31, 2021 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Ms. McCaskill)  
Date: September 29, 2021

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (1) Dr. Critelli, Absent (1) Ms. McCaskill

6. **BILLS AND CLAIMS – AUGUST 1 - 31, 2021 AND SEPTEMBER 1 - 29, 2021 FOR CHRIST THE KING**

That the Board approve the bills and claims for August 1 - 31, 2021 and September 1 - 29, 2021 for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

7. **BILLS AND CLAIMS - AUGUST 1 - 31, 2021 AND SEPTEMBER 1 - 28, 2021 EXCLUDING CHRIST THE KING**

That the Board approve the bills and claims for August 1 - 31, 2021 and September 1 - 29, 2021 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2021**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2021 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2021**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of August 31, 2021 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E10).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:13 P.M.**

That the Board approve the following Resolution -

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss a **student matter** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

E. **SECRETARY'S REPORT (continued)**

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:13 P.M.**

**NOW, THEREFORE BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Middle School, 350 Indiana Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Ms. McCaskill)  
Date: September 29, 2021

The Board returned to open session at 6:36 P.M.

**ROLL CALL**

Mrs. Youngblood Brown – President  
Mrs. Perez - Vice President  
Mr. Grant .

Dr. Critelli  
Mr. Zambrano  
Mr. Covin

Rev. Bennett  
Ms. McCaskill - absent  
Mrs. Peters

F. **SUPERINTENDENT'S REPORT**

1. **STANDARDIZED ASSESSMENT NOTIFICATION**

As required by New Jersey statute N.J.S.A.18A:7C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year. This information is listed in **APPENDIX F-1**.

G. **GENERAL ITEMS**

**Comments from the Operation and Management Committee Chair (APPENDIX G-1)**

Mr. Zambrano briefed the Board regarding discussions held by members of the Operation and Management Committee. Those items are contained in the agenda under **APPENDIX G-1**.

**Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)**

Mrs. Peters and Dr. Critelli briefed the Board regarding discussions held by members of the Instruction and Programs Committee. Those items are contained in the agenda under **APPENDIX G-2**.

**Comments from the Communications/Security Committee Chair (APPENDIX G-3)**

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under **APPENDIX G-3**.

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G1 – G3).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

1. **RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2021 - 2022 SCHOOL YEAR**

That the Board approve the following resolution:

**RESOLUTION**

**WHEREAS**, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts or state approved cooperative purchasing groups, and

**WHEREAS**, the Long Branch Board of Education desires to authorize its purchasing agent for the 2021 - 2022 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

G. GENERAL ITEMS (continued)

1. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2021 - 2022 SCHOOL YEAR (continued)

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>	<u>Amount</u>
Stadium Field and markings for football, soccer lacrosse, field hockey and removal and disposal of goal posts	FieldTurf USA, Inc.	ESCNJ 18/19-55	\$839,261.00
Score Board	Daktronics	OMNIA Partners NJ-R170101-312634	\$218,078.00
Lawn mower, sun canopy	Storr Tractor Company		\$ 70,157.60

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Ms. Mc Caskill)  
Date: September 29, 2021

2. MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT FOR THE 2021 - 2022 SCHOOL YEAR

That the Board approve/ratify the renewal of the Memorandum of Agreement between Education and Law Enforcement for the 2021-2022 school year.

3. APPROVAL TO ACCEPT THE FY2022 AMERICAN RESCUE PLAN ACT (ARP) - IDEA CONSOLIDATED GRANT

That the Board approve the acceptance of the FY2022 ARP-IDEA Consolidated Grant Award. The FY2022 allocations are as follows:

1. Basic - \$320,689 (Non-Public Portion - \$2,252)
2. Pre-School - \$27,162

That the Board approve **JanetLynn Dudick, Ph.D.**, Assistant Superintendent For Pupil Personnel Services, to serve as the District's contact person for the above actions.

And that **Francisco E. Rodriguez**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

Motion was made by Mrs. Perez, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (G4 – G7).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

4. **EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS FOR THE 2021 - 2022 SCHOOL YEAR**

As required by New Jersey Law A-3904 P.L.2020, c.27, or “Chapter 27”), school districts are to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. This information is listed in **APPENDIX G-4**.

5. **APPROVAL TO GO OUT TO BID FOR MORRIS AVENUE SCHOOL ENVELOPE**

That the Board approve to go out to bid for the Morris Avenue School envelope to include window and roof replacements.

6. **APPROVAL TO ACCEPT ADDITIONAL FUNDS FOR ARP ESSER FUND**

That the Board approve the acceptance of the additional State Aid allocations for services under ARP ESSER Fund in the 2021 - 2022 school year as indicated below:

**Program**

Accelerated Learning, Coaching and Educator Support Grants	\$ 603,365.00
Evidence-Based Summer Learning and Enrichment Activities Grant	\$ 41,136.00
Evidence-Based Comprehensive Beyond the School Day Activities Grant	\$ 41,136.00
MTSS Mental Health Support Staffing Grant	\$ 445,613.00
<b>TOTAL</b>	<b>\$1,131,250.00</b>

That the Board authorize **Alisa Aquino, Director of Grants**, or her designee, to serve as the district’s contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board’s representative to implement the above actions.

7. **GIFTS TO SCHOOL**

That the Board accept the following gifts to schools indicated:

Food Circus	1 Foodtown Gift Card
SuperMarket	for the LBMS Food Pantry
NancyAnne Fama	(Value: \$100.00)



H. **PERSONNEL ACTION**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H1 – H3).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

1. **APPROVAL OF JOB DESCRIPTIONS**

That the Board approve the job descriptions as listed on **APPENDIX H-1a, APPENDIX H-1b and APPENDIX H-1c.**

2. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

That the Board rescind the employment contract for the following individual:

**MICHAEL HURLEY**, ESL Teacher, effective September 7, 2021.

**SADE MILLS**, Instructional Assistant, effective September 22, 2021.

3. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

**CASEY CLARK**, Instructional Assistant, effective September 27, 2021.

**KARAHN MORRIS**, Safe School Environment Person, effective September 16, 2021.

**LINDA RAOUL**, School Social Worker, effective October 8, 2021.

**KENDALL TURCHYN**, ESL Teacher, effective November 20, 2021.

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H4 – H11).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

4. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

Effective: September 1, 2021 *Pending Pre Employment Physical & Fingerprints\**

**ANDREW CARLSTROM**

Mathematics Teacher  
High School  
MA +30, Step 5  
\$64,611.00

Certification: Teacher of Mathematics

Education: Bowie State University

Replaces: Robin Reinhold-Cannetto (transfer)

(Acct. # 15-140-100-101-000-01-00) (UPC # 0142-01-MAFAC-TEACHR)

Effective: *Pending Pre Employment Physical & Fingerprints\**

H. **PERSONNEL ACTION (continued)**

5. **APPOINTMENT OF BILINGUAL SUPERVISORS**

That the Board approve the following named individuals as Bilingual Supervisors:

**HEIDY CASTILLO**, Bilingual Supervisor PK-5 at \$90,000.00, effective October 1, 2021. Replaces: New Creation (Acct. # 11-000-221-102-000-12-60) (UPC # 1550-12-BLNGK5-SUPER).

**ANGELICA HERNANDEZ**, Bilingual Supervisor 6-12 at \$90,000.00, effective October 1, 2021. Replaces: Karissa Disney (reassignment) (Acct. # 11-000-221-102-000-12-00) (UPC # 1179-12-BLNG612-SUPER).

6. **APPOINTMENT OF SOCIAL EMOTIONAL LEARNING COACH**

That the Board approve the following named individual as Social Emotional Learning Coach:

**NICOLE TRAINOR**, Pupil Personnel Services at MA+30, Step 16, \$95,111.00, effective October 1, 2021. Replaces: New Creation. (Acct. # 11-0000-219-104-000-11-00) (UPC # 1607-11-OFPPS-SELCOA).

7. **APPOINTMENT OF CHILD CARE PROGRAM MANAGER (LITTLE WAVES)**

That the Board approve the following named individual as Child Care Program Manager (Little Waves):

**HANNA EVA GREENWOOD-GODELL**, Pupil Personnel Services at \$80,000.00, effective October 1, 2021. Replaces: Angeline Carroll (retirement). (Acct. # 11-800-330-100-000-12-00) (UPC # 0033-12-LTWAV-DIRLW).

8. **APPOINTMENT OF STUDENT ADVISORS**

That the Board approve the following named individuals as Student Advisors:

**LAURA BLAND**, Joseph M. Ferraina ECLC at BA+30, Step 10, \$66,661.00, effective October 1, 2021. Replaces: Betsy Callaghan (resignation). (Acct. # 20-218-200-173-000-04-00, 11-105-100-101-000-04-00) (UPC # 0484-04-GUIDN-TEACHR).

**JANISE STOUT**, Morris Avenue ECLC at MA+30, Step 14, \$84,561.00, effective October 1, 2021. Replaces: Nicole Trainor (reassignment). (Acct. # 15-120-100-101-000-05-00, 20-218-200-173-00005-00) (UPC # 0576-05-GUIDN-TEACHR).

9. **APPOINTMENT OF CONFIDENTIAL SECRETARY**

That the Board approve the following named individual as a Secretary:

**LAURA STROEBEL**, Office of Chief Academic Officer at \$53,000.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: New Creation. (Acct. # 11-000-230-100-000-10-00) (UPC # 1610-10-OFCAO-CONSEC).

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF FULL-TIME BUS DRIVER**

That the Board approve the following named individual as a Full-Time Bus Driver:

**SANDRA KLEMSER**, District Office at Step 5 \$30,561.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: Kristopher Soto (resignation). (Acct. # 11-000-270-161-000-12-00) (UPC # 0958-12-TRNSP-FTDRVR).

11. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

That the Board approve the following named individuals as Instructional Assistants:

**JENNIFER BUONO**, Lenna W. Conrow ECLC at Step 1 at \$20,384.00, effective Pending Pre Employment Physical\*. Replaces: Gabriella Navarette (resignation). (Acct. # 20-218-100-106-000-08-00) (UPC # 1514-08-PRESC-PARAPF).

**CHRISTINE CHECKI**, Amerigo A. Anastasia School at Step 1 at \$20,384.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: Jamie Tvrdik-Gough (resignation). (Acct. # 15-204-100-106-000-03-00) (UPC # 1313-03-SELDI-PARAPF).

**CINTHYA LOPEZ**, Joseph M. Ferraina ECLC at Step 1 at \$20,384.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: NyKeirah Jones (reassignment). (Acct. # 20-218-100-106-000-04-00) (UPC # 1229-04-PRESC-PARAPF).

**MARCOS MARTINEZ**, Long Branch Middle School at Step 1 \$20,384.00 + \$250 Stipend for BA, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: Michael Vieira (reassignment) . (Acct. # 15-214-100-106-000-02-00) (UPC # 1137-02-SEMDI-PARAPF).

**ARIEL OSTROWSKY**, Lenna W. Conrow ECLC at Step 15 \$26,945.00 + \$250 Stipend for BA, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: New Creation. (Acct. # 15-216-100-106-000-08-60) (UPC # 1564-08-SEAUT-PARAPF).

**DAWN VAN BRUNT**, Lenna W. Conrow ECLC at Step 6 at \$22,868.00, effective Pending Pre Employment Physical and Fingerprints\*. Replaces: Anna Kelly (resignation). (Acct. # 11-216-100-106-000-08-00) (UPC # 1246-08-SEPSD-PARAPF).

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H12 – H13).

Ayes (5), Nays (0), Abstain (3) Dr. Critelli, Mr. Zambrano and Rev. Bennett, Absent (1) Ms. McCaskill

12. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**Before/After School Bus Aides (effective 9/1/21)**

\$12.00/hr.

Veronica Billy, Christine Briggs, Samantha Cook, Melinda D'Amelio, Elvia Franco, Jakeia Goff, Dalwasia Jones, Stephanie Kircher, Ta'Tyana Snelling, Karen Stout, Marina Torres, Shatika Wallace, Elise Williams

H. **PERSONNEL ACTION (continued)**

12. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR (continued)**

**DISTRICT (continued)**

**Building Security (effective 9/1/21)** \$15.00/hr.

Lorena Santiago-Garcia, Rangel Solano-Camacho

**Home Instruction** \$28.84/hr.

Christina Medlin, James Reilly, Nyema Roddy

**Curriculum Writers (50 hours per writer)** \$25.13/hr.

English 10: Meghan Cook, Andrea Kelly

English 12: Gina Crouch, Rebecca Stone

ELA Gr. 6: Lori Olsen

ELA Gr. 7: Nyema Roddy

ELA Gr. 8: Nyema Roddy

Creative Writing II (HS): John Bazley

Health & Physical Education: Jolie Dynak, Joe Simon

**Assistant to the Transportation Manager (effective 9/1/21)** \$3,500/prorated

Kumar Beharry

**STEAM Program Site Coordinators** \$27.80/hr.

GLC: Doreen Rogan, AAA: Lauren Sweet, GRE: Edna Newman

**STEAM Program Substitute Site Coordinator** \$27.80/hr.

Nyema Roddy

**STEAM Program Teachers** \$24.21/hr.

Bruna Cale, Laurie DeMuro, Jennifer Farrell, Jasmine Gomez, Benita Holt, Margaret Johnson, Jussara Lins, Maria Maisto, Linda Manzo, Maria Manzo, Francine Marucci, Margaret Marzullo, Mary Mazzacco, LaTuya Morris, Angela Napoli-Vincent, Kelli Napolitano, Thomas Odom, Nancy O'Toole, Brian Roberts, Angela Robertson, Vincent Vallese, Carlos Villacres, Dorothy Williams-Reed, Amy Zambrano

**STEAM Substitute Teachers** \$24.21/hr.

Alexa Booth, Jill Careri, Michelle Morey, Soledad Navarro, Holly Terracciano

**STEAM Program Instructional Assistants** \$12.44/hr.

Dalwasia Jones, Soledad Navarro, Sara Ortiz

**STEAM Program Safe School Person** \$15.00/hr.

Fermin Luna Hernandez

**STEAM Program Substitute Safe School Persons** \$15.00/hr.

Tonianne Lisanti, Michelle Morey

H. **PERSONNEL ACTION (continued)**

12. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR (continued)**

**ELEMENTARY**

**Breakfast Monitors** \$13.08/session  
AAA: Christine Checki

**Lunch Monitors** \$21.36/session  
GRE: Michael Conte (9/29/21) Craig Cuje (effective 9/1/21),  
Erica Krumich (effective 9/1/21), Brian Roberts (effective 9/1/21),  
Tynekqua Rolf-Wiggs (9/22/21), Erin Schoonveld (effective 9/1/21),  
Michael Thompson (effective 9/1/21)

**MIDDLE SCHOOL**

**Breakfast Monitors** \$13.08/session  
Adrian Castro (effective 9/23/21), Margaret Barton (effective 9/1/21),  
Patrick Tracey (effective 9/20/21), Jared Walker (effective 9/1/21),  
Charlie Widdis (effective 9/1/21)

**Lunch Monitors** \$21.36/session  
John Jasio (effective 9/1/21), Raphael Silva (effective 9/14/21),  
Jared Walker (effective 9/1/21), Charlie Widdis (effective 9/1/21)

**Zero Period** \$24.20/hr.  
Ashley Stewart

**6th Period (effective 9/1/21)** \$4,500.00  
Kristen Circelli, John O'Shea

**HIGH SCHOOL**

**Lunch Monitors (effective 9/1/21)** \$21.36/session  
Chad King, Marisya Etoll, Maria Novoa-Jones, Raul Rivera

**Academic Lab Instructors- Homework Club** \$24.21/hr.  
Megan Bolger

13. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR**  
That the Board approve/ratify the following annual district stipend positions listed below:

**DISTRICT**

**STEAM Program Teachers** \$24.21/hr.  
Ron Bennett, Andrew Critelli, Amy Zambrano

H. **PERSONNEL ACTION (continued)**

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (H14).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

14. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**Event Workers**

*paid Per Athletic Fee Event Schedule*

Gareth Grayson, Patrick Tracey

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (H15).

Ayes (7), Nays (0), Abstain (1) Mrs. Peters, Absent (1) Ms. McCaskill

15. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

**Event Workers**

*paid Per Athletic Fee Event Schedule*

Eric Peters

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H16 – H18).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

16. **VOLUNTEER COACH**

That the Board approve/ratify the following volunteer appointments:

Rafael Silva

Soccer

Volunteer - no salary/stipend

Jordan Rodriguez

Football

Volunteer - no salary/stipend

17. **CHANGE IN TRAINING LEVEL - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the change in training level for the following individual, effective October 1, 2021:

**STEFANIA DESOUZA-FAVARETO**, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

**NICHELLE DOUGLAS**, Early Childhood Teacher, moving from BA to MA on the teacher's salary guide.

**JOELLEN DUNN**, Middle School Teacher, moving from MA to MA+30 on the teacher's salary guide.

**MEGAN FARRELL**, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

17. **CHANGE IN TRAINING LEVEL - 2021 - 2022 SCHOOL YEAR (continued)**

**CHAD KING**, High School Teacher, moving from BA to BA+30 on the teacher's salary guide.

**JENNA MIAH**, High School Teacher, moving from MA to MA+30 on the teacher's salary guide.

**AMANDA SILLER**, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

18. **APPOINTMENT OF SUBSTITUTES FOR THE 2021-2022 SCHOOL YEAR**

That the Board approve the following substitutes for the 2021-2022 school year:

**SUBSTITUTE CORRIDOR AIDES - PENDING FINGERPRINTS\***

Kevin Harrell\*, Dajah Johnson\*, Anjuli Santiago\*, Melinda Strong\*

**SUBSTITUTE INSTRUCTIONAL ASSISTANTS - PENDING FINGERPRINTS\***

Rebecca Adekunle\*, Kaitlyn Gomez\*, Paola Machin

**SUBSTITUTE SECRETARIES - PENDING FINGERPRINTS**

\*Kelly Pepsny\*, Sophia Pierre\*, Angel Whaley\*

**SUBSTITUTE TEACHERS - PENDING FINGERPRINTS\***

Rebecca Adekunle\*, Emily Deady\*, Leah Fonseca\*, Jacqueline Forgach\*, Alicea Juliet\*, Amy Keith\*, Yanice McMullen\*, Gianna Palombi\*, Kayla Smith, Damaine Threatt, Katie Van Lew\*

Motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H19 – H21).

Ayes (7), Nays (0), Abstain (1) Mr. Covin, Absent (1) Ms. McCaskill

19. **APPROVAL TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE LONG BRANCH HOUSING AUTHORITY**

That the Board approve entering into a shared services agreement with the Long Branch Housing Authority to provide lawn maintenance to the Chester Arthur Apartments and Kennedy Towers from September to November and April to June in the amount of \$11,000 - **APPENDIX H-2**.

20. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absences as listed on **APPENDIX H-3**.

H. **PERSONNEL ACTION (continued)**

21. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2021 - 2022 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Kean University**

Brenda Itzol

Kristine Villano

Pupil Personnel

Pupil Personnel

**September 2021 - May 2022**

Dr. JanetLynn Dudick

Dr. JanetLynn Dudick

**Monmouth University**

Robert Clay

High School

**September 2021 - May 2022**

Amanda Ewan

I. **STUDENT ACTION**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (I1 - I3).

Ayes (8), Nays (0), Absent (1) Ms. McCaskill

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the placement/termination of home instruction for the 2021 - 2022 school year for the students listed on **APPENDIX I-2.**

3. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

August 31, 2021

FAMILY/MEDICAL LEAVE OF ABSENCE

DAWN O'GRADY, Lenna W. Conrow School teacher should have read use of sick days from October 7, 2021 to November 3, 2021.

TEACHER/MENTOR PROGRAM 2021 - 2022 SCHOOL YEAR

This should read the Board approves the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

**Location**

Audrey W. Clark

Amerigo A. Anastasia

**Teacher**

Rebecca Fackenthal

Ana Warner

**Mentor**

Emily Bryk

Melissa Christopher

**STUDENT TEACHER/INTERN PLACEMENT 2021 - 2022 SCHOOL YEAR**

Monmouth University - September 2021 - May 2022 - Jamie Warwick - Joseph M. Ferraina - Kimberly Willis. Should have read Kristen Kelly.



3. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

June 30, 2021

**FAMILY/MEDICAL LEAVE OF ABSENCE**

KALLIOPI PAPAYIANNIS, George L. Catrambone teacher should have read use of sick days from September 27, 2021 to January 3, 2022, use of unpaid days from January 4, 2022 to January 30, 2022.

**PLACEMENT OF TUITION-IN STUDENTS FOR THE 2021-2022 SCHOOL YEAR**

Keansburg School District; Student ID# 20276761; Placement - Audrey W. Clark School; Tuition - \$46,882.73; Effective Date - 9/8/2021. The student did not attend school in Keansburg. The district should have read: Keyport School District.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

The following individuals addressed the Board of Education. Each member spoke to support not only the student returning to school but also to participate in athletics. There were many emotional statements made by fellow teammates as well as his parents regarding the situation.

Harold Presley	421 Winter Street, Long Branch, NJ
Beta Presley	421 Winter Street, Long Branch, NJ
Sheila Proctor Walker	175 Joline Avenue, Long Branch, NJ
T.J. Fosque	18 Branch Road, Oakhurst, NJ
Malik Wiggins	464 Crawford Street, Eatontown, NJ
Charlie P (last name inaudible)	58 Rockwell Avenue, Long Branch, NJ
Christian Rodriguez	633 Westwood Avenue, Long Branch, NJ
Jayvon King	131 Langford Street, Asbury Park, NJ
Esau Walker	175 Joline Avenue, Long Branch, NJ
Michael Dale	271 Morris Avenue, Long Branch, NJ
Howard Coleman	31 Cedar Avenue, Long Branch, NJ
Jason Glassman	Street address inaudible, Neptune, NJ
Lance Gaylord	Ocean Township, NJ
Marisol Jackson	683 Morford Avenue, Long Branch, NJ

**DISCUSSION**

Board/Committee meetings moving forward

Mr. Rodriguez discussed with the Board the opportunity to hold meetings virtual rather than in person. After a brief discussion the consensus of the Board members was 5 to 3 to have the meetings held in a hybrid manner so the members can choose to either come in person or participate through ZOOM, The consensus was as follows:

To conduct meetings via hybrid –

Mrs. Youngblood Brown, Mr. Grant, Dr. Critelli, Mr. Covin and Mrs. Peters

To conduct meetings in person only –

Mrs. Perez, Mr. Zambrano and Rev. Bennett

## **DISCUSSION (continued)**

### **NJSBA Virtual Convention**

Mr. Rodriguez advised the Board members that the School Board convention this year will be held virtually. He stated that any questions regarding the convention should be directed to Mr. Genovese's office.

#### **K. ADJOURNMENT – 7:52 P.M.**

There being no further discussion, motion was made by Mr. Covin, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 7:52 P.M. Ayes (8), Nays (0), Absent (1) Ms. McCaskill

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**LONG BRANCH PUBLIC SCHOOLS**  
Long Branch, New Jersey

**POSITION DESCRIPTION**

**TITLE:** Assistant Superintendent for Pupil Personnel Services

**QUALIFICATIONS:**

1. Minimum of five (5) years successful classroom experience, preferably in the field of Special education
2. Minimum of three (3) years successful principalship and/or central office experience.
3. Experience with Child Study Team and Related Services
4. Experience with Multiple Tiered System of Support and I&RS
5. Experience with Bilingual and ESL programs and services
6. A valid School Administrator's Certification
7. Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

**REPORTS TO:** Superintendent of Schools

**ESSENTIAL FUNCTION:**

The Assistant Superintendent for Pupil Personnel Services is responsible for program development, assessment, personnel recommendations, supervision and evaluation, curriculum and program development, in-services program development, budget development and community relations as related to the areas of: Special Education, Special and Related Services, Counseling and School Based Youth Services, Alternative Education, Bilingual Education, and Health and Nursing services.

**TERM OF EMPLOYMENT:** Twelve-month position

**EVALUATION:** Evaluated annually by the Superintendent of Schools

**RESPONSIBILITIES:**

1. Supervises:
  1. Supervisor of Special Education
  2. Special Services Coordinator
  3. Supervisors of Bilingual Education
  4. District Head Nurse/Practitioner
  5. School Based Youth Services Manager
  6. Childcare Program Manager

7. Child Study Teams
  8. Related Service Providers
- 
2. Directs the operation of Child Study Teams, Special Education Programs, School Based Youth Services Program, Special Services Programs, Home Instructional Program, School Health Services, Little Waves Childcare, Speech and Language/Occupational Therapy Program, Alternative Program for Classified Students, Out-of-District Student Placements, Implementation of Individualized Educational Plans, and Bilingual Education Services.
  3. Monitors compliance to state and federal statute and code.
  4. Monitors the Non-Public School Services for handicapped students.
  5. Makes policy and program recommendations.
  6. Responsible for the development and implementation of curriculum and programs.
  7. Responsible for the development and implementation of program assessment and evaluation.
  8. Oversees the district counselor programs and consultation with outreach providers.
  9. Oversees the district's Social and Emotional Learning and Wellness Implementation.
  10. Oversees Alternative Education programs and services for students.
  11. Responsible for the preparation and administration of the Pupil Personnel Services budget.
  12. Act as the district's 504 Compliance Officer.
  13. Performs other duties as may be assigned by the Superintendent of Schools.

**PERSONNEL RESPONSIBILITIES:**

1. Recruits, screens, interviews and makes recommendations for staff positions in the areas aforementioned.
2. Provides for staff orientation.
3. Organizes, implements, recommends in-service training programs.
4. Directs, supervises and evaluates staff members.
5. Works cooperatively with administrators in the evaluation of Special Education teachers.
6. Schedules and conducts staff meetings.

### **BUDGET RESPONSIBILITIES:**

1. Participates in the development and preparation of the annual district budget for Special Education and Services, Bilingual Education, and Health and Nursing.
2. Monitors and maintains Grants and reimbursable services: IDEA, SEMI, Extra-ordinary Aid and School Based Youth Services.

### **INSTRUCTIONAL LEADERSHIP AND STUDENT DEVELOPMENT:**

1. Provides leadership and assistance in the development of student programs and procedures.
2. Establishes and articulates to students, staff, and parents high expectations for student achievement and monitors on a regular basis to ensure that expectations are met.
3. Plans and directs evaluative services for students through appropriate testing programs and other assessment measures consistent with Federal, State, and local laws, policies, guidelines, goals and objectives.
4. Ensures appropriate placement in those components as assigned programs which are best suited to the abilities and needs of the individual students.
5. Provides leadership for the development and implementation of curriculum and monitors to ensure that a high correlation exists between what is taught and what should be taught as indicated by the student program and individual educational plans.
6. Represents the Child Study Team at Administrative and Board student hearings.

### **ADMINISTRATION OF REPORTS/GUIDELINES, POLICIES, LAWS:**

1. Completes all reports in a neat, accurate, and timely manner.
2. Encourages staff input in the timely completion of required reports.
3. Maintains compliance with State and Federal laws, regulations, guidelines in assigned programs and recommends compliance activities.
4. Demonstrates a broad knowledge of district, State, and Federal guidelines, policies and laws as they related to assigned program and communicates this information to staff, student, parents, and community.

### **COMMUNITY RELATIONS:**

1. Promotes activities which develop a positive image of the program.
2. Identifies, develops and implements plans to utilize community resources.
3. Works cooperatively with community agencies.

4. Participates in public meetings with parents and community members.
5. Insures parental contacts and conferences.
6. Provides consultation to parents and district personnel when appropriate.
7. Develops and implements programs for the Special Education Parent Involvement Committee and the Autism Parent Support Group meetings.
8. Interacts effectively with Administrator/Principals in matters relating to student academic, social, and emotional development.

Board Approved: April 25, 2006

REVISED: April 28, 2009

REVISED: October 11, 2011

REVISED: December 15, 2015

REVISED: September 21, 2021

**LONG BRANCH PUBLIC SCHOOLS**  
Long Branch, New Jersey

**JOB DESCRIPTION**

**TITLE:** Assistant Superintendent of Schools

**QUALIFICATIONS:**

1. A Master's Degree or higher in public school administration.
2. A minimum of five (5) years of proven, successful public school Central Office administrative experience, and prior supervisory experience as a school principal or district coordinator/director.
3. A valid New Jersey School Administrator certificate.
4. Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

**REPORTS TO:** Superintendent of Schools

**SUPERVISES:** Staff as assigned by the Superintendent of Schools

**ESSENTIAL FUNCTION:**

The Assistant Superintendent of Schools is responsible for the development of expanded educational programs to provide successful transition of students to the world of work, college or post-secondary education along with coordinating the development of quality before and after school programs.

**TERMS OF EMPLOYMENT:** Twelve-month position

**EVALUATION:** Evaluated annually, in writing, by the Superintendent of Schools

**PERFORMANCE RESPONSIBILITIES:**

1. Develop and implement the HS/College connections through the local community colleges and Universities.
2. Identify committed community partnerships reflective of trades and career readiness as well as potential student internship programs.
3. Research career pathways that are in alignment with local community resources and establish student internship partnerships (ie. Hotel and restaurant management; oceanic and marine biology sciences; environmental studies; transportation careers; entrepreneurship and small business management).
4. Identify future courses to reflect the committed community partnerships as well as the results of the student interest surveys.

5. Develop after school enrichment programs to support student success reflective of career readiness and life skills (standard 9).
6. Develop Endorsements and certification areas for students (i.e. expand medical, hospitality, audio/visual/technology media) to reflect course options.
7. Solidify community partnerships and outline expectations for job shadowing and internship opportunities.
8. Assist in the management of the operational needs of the district before/after school programs and summer programs (i.e. KLC, STEAM, tutoring programs).
9. Assists with the district's before/after school programs, and summer programs and school related services (i.e. KLC, STEAM, tutoring programs).
10. Assists with the operation of the schools before/after school programs and summer programs and makes recommendations to the Superintendent of Schools for changes as necessary.
11. Provides leadership and guidance in the process of curriculum planning, coordination, assessment and evaluation of the expanded educational opportunities and before/after school programs.
12. Assists in the planning and administration of an effective system for the recruitment, selection, and staff development for professional personnel for the expanded educational opportunities, before/after school programs and summer programs.
13. Develops and administers in-service programs for professional staff based on district priorities for the expanded educational opportunities, before/after school programs and summer programs.
14. Participates in the selection and recommendation for adoption of all instructional materials for the expanded educational opportunities and before/after school programs.
15. Establishes necessary procedures for referral and cooperative planning with other children's services agencies.
16. Maintains liaison with professional, civic, volunteer and other community agencies and groups having an interest in the schools.
17. Performs any other duties as may be assigned by the Superintendent of Schools and/or requested by the Board.

Board approved: April 25, 2006

Board approved: April 28, 2009

Revised: October 11, 2011

Revised: September 29, 2021



**LONG BRANCH PUBLIC SCHOOLS**  
Long Branch, New Jersey

**POSITION DESCRIPTION**

**TITLE:** Childcare Program Manager (Little Waves)

**QUALIFICATIONS:**

1. Bachelor's Degree or higher in Early Childhood Education or related field
2. New Jersey Teacher certification
3. Two or more years' experience in supervisory capacity in a childcare program, preferably with infants and toddlers.
4. Two years' experience working with teen parents or "at risk" families.
5. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

**REPORTS TO:** Assistant Superintendent for Pupil Personnel Services

**ESSENTIAL FUNCTION:**

The program involves two components: Teen Parenting Program and infant and toddler day care for district employees.

To manage and supervise the day-to-day operations and establish and sustain a positive learning environment for children.

Oversee the coordination of education programs that comply with local and federal regulations, ensure that facilities are maintained, manage and support a complement of daycare.

The manager will also work closely with the Offices of SBYS and Guidance to assist district teen parents with parenting skills, child development, and collaborating with agencies to provide comprehensive health, social, vocational, and academic services for the teen parents.

**TERMS OF EMPLOYMENT:** Twelve-month contractual position

**EVALUATION:** Evaluated annually by the Assistant Superintendent for Pupil Personnel Services

**PERFORMANCE RESPONSIBILITIES:**

1. Responsible for ensuring that the center complies with all applicable provisions of N.J.A.C. 10:122.

2. Supervise, train, and evaluate all childcare staff to work with teen parents (when applicable) and infants in a supportive manner.
3. Develop and implement policies and procedures for the day to day operation of the center.
4. Maintain staff attendance to ensure coverage of all groups of children.
5. Maintain child attendance reports.
6. Develop and maintain administrative, staff, parent and children's records, and developmental evaluations.
7. Establish and maintain a staff substitute system.
8. Ensure the development and implementation and evaluation of the center's child activity program.
9. Oversee the Childcare Food Program.
10. Collaborate with the SBYS Manager and the school district's Guidance Supervisor when working with teen parents.
11. Maintain confidentiality on all issues relating to clients, sharing cases in professional consultation only.
12. Set a positive example by maintaining a professional attitude in dealing with clients, parents, and involved students.

Board approved: 1/06/98  
REVISED: September 17, 2021

Shared Services Agreement with the Long Branch Housing Authority

Ricky Logan	\$2,000
Jonathan Bassett	\$1,000
Ann Degnan	\$1,000
Jariel Feliciano	\$1,000
Miguel Feliciano	\$1,000
Omar Morales	\$1,000
Gary Vecchione	\$1,000
Jason Zimerla	\$1,000

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**LOUISE BERRYHILL**, Middle School secretary effective October 4, 2021.

**ISABEL CORREA**, High School secretary effective December 16, 2021.

**ABEL DAZA**, George L. Catrambone School custodian effective September 8, 2021.

**CHARLETTA FRIDAY**, JMF Early Childhood Learning Center instructional assistant effective September 1, 2021.

**ALEXANDRA PINEDA-ROMERO**, High School custodian effective September 27, 2021.

**ANA SANER**, High School instructional assistant effective September 27, 2021.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from August 23, 2021 to September 2, 2021.

**DONNA CLAY**, A.A. Anastasia School teacher from September 9, 2021 to October 4, 2021.

**RACHEL DATRE**, Morris Avenue School teacher from September 1, 2021 to October 15, 2021.

**ROCHELLE LANGLEY EDWARDS**, JMF Early Childhood Learning Center instructional assistant from September 1, 2021 to September 20, 2021.

**LENOR LANGAN**, A.A. Anastasia School secretary from September 16, 2021 to November 12, 2021.

**DANA NOON**, Middle School teacher from September 1, 2021 to September 17, 2021.

**JESSICA RETTINO**, Morris Avenue School teacher from September 1, 2021 to September 27, 2021.

**HOWARD WHITMORE**, Middle School teacher from September 1, 2021 to October 5, 2021.

**KIMBERLY WILLIS**, JMF Early Childhood Learning Center teacher from September 8, 2021 to October 7, 2021.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from September 3, 2021 to September 8, 2021.

**ROCHELLE LANGLEY EDWARDS**, JMF Early Childhood Learning Center instructional assistant from September 21, 2021 to September 23, 2021.

**DANA NOON**, Middle School teacher from September 20, 2021 to September 22, 2021.

**JESSICA RETTINO**, Morris Avenue School teacher from September 28, 2021 to September 30, 2021.

**HOWARD WHITMORE**, Middle School teacher from October 6, 2021 to October 8, 2021.

**KIMBERLY WILLIS**, JMF Early Childhood Learning Center teacher from October 8, 2021 to October 12, 2021.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from September 9, 2021 to September 16, 2021.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from September 17, 2021 to September 21, 2021.

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE (Continued)**

**FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from September 22, 2021 to October 5, 2021.

**ROCHELLE LANGLEY EDWARDS**, JMF Early Childhood Learning Center instructional assistant from September 24, 2021 to October 7, 2021.

**DANA NOON**, Middle School teacher from September 23, 2021 to October 6, 2021.

**JESSICA RETTINO**, Morris Avenue School teacher from October 1, 2021 to October 14, 2021.

**HOWARD WHITMORE**, Middle School teacher from October 11, 2021 to October 22, 2021.

**KIMBERLY WILLIS**, JMF Early Childhood Learning Center teacher from October 13, 2021 to October 26, 2021.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**SUSETMARIE CARTER**, District Parent Community Liaison from October 6, 2021 to October 22, 2021.

**ROCHELLE LANGLEY EDWARDS**, JMF Early Childhood Learning Center instructional assistant from October 8, 2021 to November 30, 2021.

**DANA NOON**, Middle School teacher from October 7, 2021 to October 29, 2021.

**JESSICA RETTINO**, Morris Avenue School teacher from October 15, 2021 to October 22, 2021.

**HOWARD WHITMORE**, Middle School teacher from October 25, 2021 to November 26, 2021.

**KIMBERLY WILLIS**, JMF Early Childhood Learning Center teacher from October 27, 2021 to December 15, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**DIEGO DE ASSIS**, District Social Environment Officer from September 21, 2021 to October 7, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAY(S)**

**DIEGO DE ASSIS**, District Social Environment Officer from October 8, 2021 to October 12, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE VACATION DAY(S)**

**DIEGO DE ASSIS**, District Social Environment Officer from October 13, 2021 to October 22, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE EXCHANGE DAY(S)**

**DIEGO DE ASSIS**, District Social Environment Officer from October 25, 2021 and October 26, 2021.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE MINUS SUB PAY DAY(S)**

**DIEGO DE ASSIS**, District Social Environment Officer from October 27, 2021 to November 8, 2021.

**Monthly HIB Report**

**Reporting Period** - August 26, 2021 - September 25, 2021

**Summary:**

Total: One (1) HIB investigation, zero (0) confirmed

**High School**

One (1) investigation, zero (0) incident confirmed as HIB

**PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2021-2022**

ID#: 20227810

New Hope

PHP: 30 days at a rate of \$550.00 per week = \$2200.00 a month.

ID#: 90850003

Learn Well

PHP: 30 days at a rate of \$570.00 per week = \$2280.00 a month.

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2021-2022**

ID#: 20223350

ID#: 80100153